

UMB COMMENCEMENT INFORMATION

BASICS FOR THE MAY 15, 2009 UMB EVENT:

May graduates will receive information in the mail from the Office of the Registrar regarding the University-wide Commencement.

There are no tickets required for the UMB Commencement Ceremony at 1st Mariner Arena.

Graduates taking part in the UMB Commencement are to arrive no later than 2:15 p.m. Doors open at 1 p.m.

UMB Commencement Exercise begins promptly at 3 p.m. at 1st Mariner Arena, 201 W. Baltimore Street in downtown Baltimore. Maryland Governor Martin O'Malley will be the Keynote Speaker.

The main entrance to the Arena is located at Baltimore Street and Hopkins Plaza; the handicap entrance is located on Howard Street near Baltimore Street.

No sealed packages or containers of any type are allowed into the Arena unless they have been searched (e.g., coolers, boxes, bottles, wrapped gifts, etc.). Spot searches may be randomly performed by 1st Mariner security personnel.

UMB Commencement Web site:
www.umaryland.edu/commencement

DIPLOMAS

UMB diplomas will be presented to May graduates at the UMB-wide Commencement.

Graduating students not planning to attend the afternoon exercise should notify the SSW's Office of Registration in writing by May 1. This notification must include: name, mailing address, and whether you intend to pick up your diploma at a later date (see below) or prefer the University to mail it.

Submit this request to:

Email: sswregistration@ssw.umaryland.edu
or
Faculty Mailbox #194

Diplomas will be held for pick-up in the UMB Office of the Registrar located at 601 West Lombard Street (HS/HSL Second Floor). All remaining diplomas will be mailed the week of May 25.

Diplomas for July (Summer) graduates are mailed in late September.

school of social work MSW graduation guide

SCHEDULE:

FRIDAY, MAY 15 • SSW CONVOCATION @ Hilton Baltimore - Ceremony begins at 8:30 a.m.

FRIDAY, MAY 15 • UMB COMMENCEMENT @ 1st Mariner Arena - Ceremony begins at 3 p.m.

IMPORTANT INFORMATION FOR MAY (SPRING) AND JULY (SUMMER) GRADUATES

MAY (SPRING) GRADUATES

Deadline to file an Application for Diploma is Friday, February 13, 2009.

PLEASE NOTE: *If you are enrolled in an extended field placement you're considered a July (Summer) graduate.*

JULY (SUMMER) GRADUATES

You **MUST** select "Summer" on your application as your expected date of graduation. If you plan to participate in the May ceremonies you must apply by April 3.

July graduates may participate in both the SSW and UMB ceremonies. July graduates ARE listed in the SSW Convocation program but NOT in the UMB Commencement program.

Filing an Application for Diploma is mandatory and can be submitted online through SURFS (instructions are sent to all students via their campus e-mail account).

www.simsweb.umaryland.edu/umbhtml/diplomaapp.html

INFORMATION IN THIS GUIDE INCLUDES:

General Information

Graduation Ticket Info

Cap, Gown & Invitation Information

Convocation Photography

Specialization Certificates

Commencement Protocols at 1st Mariner Arena

Nominating a Student for the SGA Exemplary Student Service Award

Nominating a Faculty Member for the SGA Exemplary Faculty Award

UMB Commencement Information

WHAT'S THE PLAN?

Graduation is a two-part process involving the School of Social Work Convocation at the Hilton Baltimore and the UMB Commencement Exercise at 1st Mariner Arena in downtown Baltimore.

This guide serves to provide graduates with all the information they will need for both events. Graduates will also receive information in the mail from the Office of Registrar regarding the University-wide Commencement and info from the UMB Bookstore regarding caps and gowns.

SSW CONVOCATION INFORMATION

The School of Social Work Convocation is held Friday, May 15 at the Hilton Baltimore (401 West Pratt Street, Baltimore, MD 21201). Parking is available at the hotel and nearby for a fee.

Graduates must report to the Hilton at 7:30 a.m.

A continental breakfast is provided for family, guests, and graduates from 7:30 to 8 a.m.

The convocation ceremony begins promptly at 8:30 a.m. and concludes at 10:30 a.m. The School of Medicine's Convocation immediately follows ours so graduates and guests will be asked to leave the ballroom immediately following the ceremony.

Attire/Protocol:

Traditional academic regalia (cap, gown, tassel and robe/hood) is required.

Graduates are required to drape their hood across their right arm when proceeding into the ceremony hall and when crossing the stage.

Once on stage, a faculty member places the hood on the graduate then the graduate is honored by Dean Barth. Full academic regalia is also worn at the UMB Commencement.

SSW CONVOCATION PHOTOGRAPHY

A photographer from Chappell Graduation Images will be at the ceremony to take a candid photo of each graduate as they receive their diploma.

Graduates will receive a free digital proof of this photo on an order card within 5 to 7 days following the ceremony. Graduates will also be sent an email link to their photo.

Following the ceremony, graduates can order online at www.gradimages.com or call 800-424-3686.

SSW CONVOCATION ANNOUNCEMENT & TICKET DISTRIBUTION SCHEDULE (4 Tickets Per Student)

The schedule for announcement and ticket distribution is announced later in the spring semester.

Be sure to check www.ssw.umaryland.edu/commencement/ for updates.

There will be a message board in the Student Mailroom where graduates can leave messages stating they are in need of tickets OR have extra tickets available.

SPECIALIZATION CERTIFICATES

Certificates are mailed to each graduate by August.

CAP & GOWN INFORMATION

Packets for ordering academic regalia and personalized invitations for the May SSW Convocation can be ordered through the UMB Bookstore directly. A web site is being established for ordering.

Check www.ssw.umaryland.edu/commencement/ or umb.bncollege.com for updates.

CONTACT NAMES, NUMBERS & WEB LINKS

UMB SSW Registration Office
410.706.6102
sswregistration@ssw.umaryland.edu

UMB SSW Office of Student Affairs
410.706.5100
studentaffairs@ssw.umaryland.edu
www.ssw.umaryland.edu/ssw_students/student_affairs

UMB Office of the Registrar
410.706.7480
orr@umaryland.edu
www.umaryland.edu/orr

UMB Bookstore
410.328-7788
umb.bkstore.com/

UMB SSW Convocation Web Page
www.ssw.umaryland.edu/commencement

UMB Commencement Web Page
www.umaryland.edu/commencement

SSW Convocation Photographer
check www.umaryland.edu/commencement for the latest info.

SGA EXEMPLARY STUDENT AWARDS

Each year, the UMB School of Social Work's Student Government Association honors two students for outstanding achievement within the School and community. If you know an outstanding student visit www.ssw.umaryland.edu/commencement to learn more and submit a nomination.

SGA EXEMPLARY FACULTY OF THE YEAR AWARD

The Student Government Association, in collaboration with the SSW Graduation Planning Committee, is asking that graduates nominate an outstanding professor for the SGA Exemplary Faculty of the Year Award. Visit www.ssw.umaryland.edu/commencement to learn more.