**Faculty Organization Meeting Minutes**

**Date: 11/08/17**

**Time: 12:15 PM - 1:45 PM**

In Attendance:, Barth, R, Bellin, M, Belcher, J, Bright, C, Burry, C, Cagle, J, Callahan, C, Cohen-Callow, A, Chop, D, Collins, K, Chappell, F, DeForge, B, Dickinson, N, Ferretto, G, Frey, J, Flinchbaugh, D, Greif, G, Green, B, Gopalan, G, Harrington, D, Haksoon, A, Lehning, A, Linsenmeyer, D, Little, S, Dababnah, S, Davis, B, DiBlasio, F, Finigan, N, Godwin, L, Kelman, J, Lewis, E, Lee, E, Liggett-Creel, K, Loessner, L, Mellinger, M, Meyer, M, Negi, N, Nathanson, B, Oppenheimer, K, Parkent, P, Pitts, D, Pittman, J, Ringel, S, Rose, T, Reisch, M, Saunders, K, Schneider, A, Severance, G, Shaia, W, Sharpe, T, Stubbs, V, Shdaimah, C, Smith, M, Snowden, S, Stubbs, V, Sacco, P, Stafford, S, Swanberg, J, Shafer, D, Shae-Nelson, C, Sharpe, T, Tung, L, Tice, C, Tuten, M, Unick, J, Wagner, F, Wiechelt, S, Watson, S, Wise, L, Woolley, M, Wirt, C

Agenda Item 1

Minutes approved and to be posted publically on in the Faculty Lounge site. In the future, minutes from MPC will also be posted online as these represent decisions affecting all aspects of the MSW curriculum.

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| **Action** | **Responsible Party** *(if appropriate)* |
| Minutes from October 2017 FO meeting reviewed and approved. | All faculty |

Agenda Item 2

Update and discussion of Accreditation Self Study results, including interactive exercise.

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| **Action** | **Responsible Party** *(if appropriate)* |
| Drs. Meyer and Cohen-Callow presented a summary of the self study results, in preparation for our site visit which will be on Jan 31 & Feb. 1 | All faculty |

Agenda Item 3

Deans’ Reports: Dr. Barth discussed admin leave on 12/22; Associate dean promotions to Senior Associate Dean and other positions; and Aug. 20, 2018 date for faculty meeting next fall (this is the date faculty are to report back for the fall semester). Gene Severance discussed assessment of building health and safety; new travel policy where in order to not have to pay tax on reimbursement, requests need to be submitted within 60 days of travel or expense; and Linda Wise’s new role in working to improve diversity and inclusion among new hires to the SSW. Dr. Carolyn Tice reported that UMBC was searching for a dean of the Erickson School and to consider reaching out to social workers for this position. Ms. Karen Oppenheimer asked faculty to contact Danielle Ward before accepting students into their fully enrolled classes and to encourage graduating students to meet with Ms. Nakiya Schurman for advising. Dr. Bright announced a celebration being planned at SSWR 2018 to honor Dr. Donna Harrington for being awarded the GADE Award for Excellent in Mentoring and a forthcoming alumni network effort, including a newsletter. Mr. Dave Pitts announced that following the meeting would be a CITS and informatics presentation on tech changes – this will also be recorded and archived.

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| **Action** | **Responsible Party** *(if appropriate)* |
| Building Scan – AFTER FO UPDATE: Following the FO, several faculty expressed concerns regarding the proposed next steps for the building scan that would look at rates and incidents of cancer among faculty and staff. Dr. Frey is working with faculty to clarify next steps and will report back to the faculty as soon as possible. | Gene Severance and faculty |

Agenda Item 4

Presentation by Laurelyn Irving, University Ombudsperson. She discussed services offered, confidentiality and advocacy for staff, faculty, and students

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| **Action** | **Responsible Party** *(if appropriate)* |
| AFTER FO UPDATE: Dr. Frey talked at length with Ms. Irving about confidentiality and confirmed that she does not report rank of faculty (i.e. assistant, associate, full), but does collect and report on gender, race and role at UMB (i.e. faculty, staff, student or other). These data are presented in separate pie charts, so that confidentiality of all individuals is disguised in any and all reporting. Dr. Frey will talk with FEC and Ms. Irving about sharing more information about her services and any questions about confidentiality in the future. Ms. Irving also provided a list of resources on campus with a statement about their primary function and contact information (see attached). | Dr. Jodi Frey and Ms. Laurelyn Irving |

Agenda Item 5

Announcements

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| **Actions** | **Responsible Party** *(if appropriate)* |
| Dr. Caroline Burry announced first meeting for SSW honor code committee on Dec. 5 (SRC will take the lead in drafting)  Dr. Greif announced next Clinical lecture by Dr. Irwin Yalom on March 26, at 5:00 PM  Student Advocacy Day will be February 22nd  Dean Barth mentioned a new program at USG focused on financial assistance – if interested in evaluation, please contact him. | Dr. Burry and SRC, plus any additional SSW volunteers  Dr. Greif and the clinical committee |

Next meeting Date: December 13, 2017

**Followed by 2017 Winter Party (2:30-4:30 at the Pratt Street Ale House)**

Submitted by: Dr. Shoshana Ringel

Date: November 9, 2017

**University of Maryland, Baltimore Campus Resources**

**Employee Assistance Program (EAP) 667-214-1555**

Short-term personal counseling, groups

**Human Resources 706-7302 (main office # for all HR listed below)**

**Benefits**

Retirement, healthcare, flexible spending accounts, disability, tuition remission, leave (holidays and policies)

**Employee Labor Relations (ELR)**

Grievances, complaints, collective bargaining leave administration (FMLA), performance development, policy and procedure clarification

**Office of Employee Development (OED)**

Training, coaching, group facilitation, retreats, career development assistance

\*\*\*Each school at UMB has Human Resource professionals available for consultation.\*\*\*

**Office of Accountability and Compliance 706-2281**

**Conflict of Interest in Research 706-1266**

**EEO and Affirmative Action 706-3451**

Discrimination, ADA, faculty recruitment

**Human Research Protection 706-3867**

**Research Integrity and Misconduct 706-0149**

**Title IX 706-1850**

Sexual misconduct or sex based discrimination regarding UMB students, staff, faculty or UMB affiliates

**Ombuds Services 706-8534**

Informal confidential resource providing: referrals, conflict resolution, mediation, training

**Student Counseling Center 410-328-8404**

**Whistleblower Confidential Hotline 1-866-594-5220**

Link found at the bottom of the homepage on the UMB website gives option to report anonymously online regarding concerns about unethical or illegal behavior on campus