**Faculty Organization Meeting Minutes**

**Date: May 9, 2018**

**Time: 12:15 PM - 1:45 PM**

In Attendance: (see attached)

Agenda Item 1: Approve Minutes for April, 2018 Faculty Meeting

Brief summary statement: Minutes from the last meeting to be reviewed and approved.

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| **Action** | **Responsible Party** *(if appropriate)* |
| Minutes for April 2018 | *Approved by faculty.*  *Present meeting called to order at 12:20 by Jodi Frey* |

Agenda Item 2: Dean’s Reports: Dean’s Announcements (20 minutes)

Brief summary statement: Deans and directors to make reports as needed.

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| **Action** | **Responsible Party** *(if appropriate)* |
| Rick: Budget news has not been finalized at this date. SSW may get an adjustment for research funds by the campus. State and campus is considering funds for substance abuse education and training program using a similar model as Title IV E. Campus will fund this program first year. The Dean is also looking for additional support for faculty around administrative support i.e. travel, events, etc.  Search is underway for two faculty members. Bethany Lee will be the chair.  Topic of diversity and inclusion was discussed. Dean noted that Jeff Ashe from the School of Nursing has been appointed to help us with a diversity and inclusion plan.  Gene announced that there will be additional construction starting shortly on the third floor.  Danielle Ward from the Office of the Registrar discussed and defined what constitutes an incomplete grade for faculty to employ with students.  Graduation will be held on May 18th at the Lyric Theatre. All faculty and staff encouraged to attend and support the students. Congrats to all of our graduating students! | *SSW Deans and Directors* |

Agenda Item 3: Faculty Senate Update

Brief summary statement: Monthly updates from Faculty Senators

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| **Action** | **Responsible Party** *(if appropriate)* |
| No updates at this time | Faculty Senators |

Agenda Item 4: Diversity and Inclusion update

Brief summary statement: Monthly updates from faculty

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| **Action** | **Responsible Party** *(if appropriate)* |
| The new foundation diversity class continues as a work in progress and is currently recruiting students for fall pilot courses. MPC will present modules for the course during the June FO meeting. | All faculty |

Agenda item 5: Building Scan

Brief summary statement: Building scan update regarding potential problems with the building and future healthy building outcomes.

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| **Action** | **Responsible Party** *(if appropriate)* |
| Reports from the initial building investigation has not found any cancer causing elements. However, the reviewers suggest the need to reduce humidity and/or mold remediation. Kathryn Collins and Jennifer Swanberg were applauded for their leadership on this issue and will continue to follow up at their meeting with BCHD at the end of May. | Kathryn Collins and Jennifer Swanberg |

Agenda Item 6: Leadership Opportunities at the SSW

Brief summary statement: Planning for FO Committee elections to be held in June

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| **Action** | **Responsible Party** *(if appropriate)* |
| Faculty asked to update their present faculty committee assignment. Faculty was asked to begin thinking about elections for new assignments. Elections to be held on June 6th 2018. If faculty cannot attend this meeting they may appoint a proxy to vote on their behalf – please email Jodi Frey and cc the person you are asking to be your proxy.  Chairs of committees are asked to complete their end of year report (see attached template) and send back to Jodi and Janice Hicks by June 15th. |  |

Agenda item 7: Emeritus voting

Brief summary statement: Dr. Frederick Strieder has been nominated for Emeritus status

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| **Action** | **Responsible Party** *(if appropriate)* |
| The letter submitted by Kathryn Collins, nominating Fred Strieder as clinical associate emeritus professor was read aloud. Faculty voted unanimously to approve this status for Fred. Thank you Fred for all of your contributions to the success of the School! |  |

Agenda item 8: General Announcements

Brief summary statement: General announcements from the floor

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| **Action** | **Responsible Party** *(if appropriate)* |
| Charlotte Bright announced that the Ph.D. program will graduate 12 doctoral students this year.  The clinical faculty committee is hosting a DBT training on Friday morning from 9-12. | All faculty |

Next meeting Date: June 6, 2018 (10am – 2pm)

Submitted by: Ed Pecukonis

Date: May 14, 2018