

**USG STUDENT REQUEST FOR BALTIMORE COURSE APPROVAL**

(Form must be submitted a minimum of two weeks prior to semester registration opening)

Students accepted into the USG (Universities at Shady Grove) MSW program location, must complete their requirements at the USG campus. All courses required to complete the Clinical/Behavioral Health specialization are offered at USG.

An Advanced USG student may request to take a course of interest at the Baltimore campus if the course is not offered at USG. Approval indicates the student will be eligible to register on a **space-available basis** for a course (not a particular section). If space is not available, the student must enroll in a USG course. Students are responsible for meeting all requirements of their plan of study.

NAME \_\_\_\_\_

STUDENT ID @ \_\_\_\_\_

EMAIL \_\_\_\_\_

PHONE \_\_\_\_\_

**BALTIMORE COURSE REQUEST:**Semester/Year: \_\_\_\_\_ Subject: \_\_\_\_\_ Course # \_\_\_\_\_  
(i.e. SOWK/SWCL/SWOA) (i.e. 720)

Course Title: \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Submit the completed, signed form to the Office of Records and Registration in person, by fax or via e-mail.

*(For Office Use Only):* Date Received by ORR, SSW: \_\_\_\_\_

Approval: Yes \_\_\_\_\_ No \_\_\_\_\_ SIMS Record updated: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_ Copy to Student \_\_\_\_\_