**Human Services Leadership and Management Certificate Program**

**Transcript**

As a participant of this program, it is highly recommended that you keep a record of the modules you’ve completed in order meet the requirements. This program is designed for you to move at your own pace within a one to four year period. It is mandatory to complete the following:

**Complete the Leadership Assessment Tool**- If you are not sure if you that you’ve competed the survey, please email CPE at [cpe@ssw.umaryland.edu](mailto:cpe@ssw.umaryland.edu)

**3- CORE modules** *These courses are required for all certificate participants and offered through the Office of Continuing Professional Education.*

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| --- | --- | --- |
| **🗸** | **Name of Course** | **Date** |
|  | Understanding Your Leadership Style and Building Your Potential to Lead **(2-day**) |  |
|  | Understanding and Applying Coaching to Leadership Situations **(1-day)** |  |
|  | Supervisors as Leaders **(2-Day)** |  |

**10- 1 day ELECTIVE modules:**  *These courses are chosen by you amongst a robust list of options and offered through the Office of Continuing Professional Education.*

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| --- | --- | --- |
|  | **Name of Course** | **Date** |
| **1** |  |  |
| **2** |  |  |
| **3** |  |  |
| **4** |  |  |
| **5** |  |  |
| **6** |  |  |
| **7** |  |  |
| **8** |  |  |
| **9** |  |  |
| **10** |  |  |

**6 Peer Coaching Sessions**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Coach’s Name** | **Date** |  | **Coach’s Name** | **Date** |
| **1** |  |  | **4** |  |  |
| **2** |  |  | **5** |  |  |
| **3** |  |  | **6** |  |  |

**To learn more about Peer Coaching, email a Coach at**

Dr. Venessa Perry, Health Resources Solutions, LLC: [venessa@healthresourcesolutions.com](mailto:venessa@healthresourcesolutions.com)

Dr. Mindelyn Anderson,Two Gems Consulting Services: [mindelyn.anderson@gmail.com](mailto:mindelyn.anderson@gmail.com)

Dr. Clara Lee, C.B. Lee Consulting Group, LLC: [DrCBLee@cbleeconsultinggroup.com](mailto:DrCBLee@cbleeconsultinggroup.com);[cblee81@gmail.com](mailto:cblee81@gmail.com)

Dr. S. Colby Peters, Human Systems: [colby@humansystems.co](mailto:colby@humansystems.co)