**Faculty Organization Meeting Minutes**

**Date:**

**Time: 12:15 PM - 1:45 PM**

In Attendance: (see attached)

Agenda Item 1: Approve Minutes for December 2017 Faculty Meeting

Brief summary statement: Minutes reviewed and approved

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| **Action** | **Responsible Party** *(if appropriate)* |
| Minutes for December 2017 | *Approved by faculty. Present meeting called to order at 12: 20 by John Cagle* |

Agenda Item 2: Update on posts on SSW website for FO and MPC

Brief summary statement: Minutes from FO and MPC will be posted online within the Faculty Lounge webpage.

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| **Action** | **Responsible Party** *(if appropriate)* |
| In an effort to improve communications, FO and MPC minutes will be posted online on the SSW Faculty Lounge page | Jodi Frey |

Agenda Item 3: Deans’ Announcements (Rick will also include Dean’s Teaching Awards)

Brief summary statement: SSW Deans made announcements and the Dean’s Teaching Awards were announced.

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| **Action** | **Responsible Party** *(if appropriate)* |
| Dean Barth addressed the faculty and presented this past semester teaching awards to our wonderful teaching staff  and faculty who meet these very high standards. Dean Barth noted that the names of awardees will be published in the school bulletin hence forth.  Strategic planning for the SSW: Dean Barth noted that the wording of the three strategic planning goals have been reworked and improved. A draft was distributed to faculty for consideration during FO. Faculty feedback will be used to further develop and refine these goals.  Dean Barth noted that SWAG is looking at some metrics for evaluating these strategic plan goals. We will consider using on line survey asking for input and comments that will be incorporated and reworked eventually resent to faculty, etc. for comments and approval.  Dean Barth will consult with FEC to finalize these strategic goals that will ultimately be filed with campus.  Dean Barth discussed the findings of our survey looking at faculty and staff engagement. Dean Barth discussed these results and ideas about how to enhance and promote this engagement.  Space issues: The auditorium will be under construction to promote wheel chair access at the end of the semester. Auditorium will not be available for use during the summer.  FY Budget is not clear and no information at this time from Annapolis.  Dean Barth is Looking at resources to improve and support diversity at SSW.  Promise Heights got a great score on a Federal grant but did not get funded. Spoke with federal officers about this and requested clarification and future support if funds become available. Stay tuned.  Gene Severance spoke about the travel policy and issues related to its implementation. He spoke about a variety of construction projects taking place now and in the future for the SSW. Discussed personnel additions and changes in role supporting the SSW. Issues related to security in the SSW were also discussed.  Megan Meyer spoke about faculty evaluations and how teaching is always improving. Faculty is doing well in the classroom reflected by student evaluations.  Megan has started scheduling for next year (Fall) classes. Faculty needs to review and select their teaching preferences.  Announcement by financial aid office concerning changed policy. Students will have to submit application for summer support.  Charlotte Bright spoke about the Donna Harington scholarships that will be developed to support students at the SSW  Carolyn Tice noted the recruitment of a faculty member at Shady Grove to assume teaching responsibilities. | *Dean Barth (list of awardees available from Dean’s office)*  *Deans office and designated committees including SWAG*  *All Deans* |

Agenda Item 4: Diversity and Inclusion Updates

Brief summary statement: Diversity and inclusion updates regarding the SSW were discussed

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| **Action** | **Responsible Party** *(if appropriate)* |
| Diversity and inclusion will be a standing agenda item for each future FO  Updates:  Discussed Aspire campus wide event on diversity and how faculty and students can sign up for this event.  Megan Meyer spoke about expanding discussion around teaching strategies regarding diversity and making this information more available to faculty for use in the class room.  Spoke about the Black Lives Taken banner graffiti and the need for mechanisms to process these issues for students and faculty.  Adam Schneider and Tanya Sharpe reported on activities taking place to promote diversity and anti-oppression – they discussed goals of this initiative and a few specific planned events:   * Once per month there are planned “water cooler breaks” where students, staff and faculty gather in small groups to help learn about each other, etc. This will be ongoing. * There are additional dates schedule for chat and chew discussions – see Bulletin for dates | FO, DAO, Deans, All faculty |

Agenda Item 5: Strategic Goals (John)

Brief summary statement: A brief discussion regarding the final wording of the goals and process for generating metrics was presented.

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| **Action** | **Responsible Party** *(if appropriate)* |
| FEC will be helping to develop metrics and evaluation tools to measure the strategic goals | FEC/ appropriate faculty committees |

Agenda Item 6: Faculty Senate Update

Brief summary statement: A brief update from the Faculty Senate was presented. This will be a standing agenda item on the FO agenda moving forward

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| **Action** | **Responsible Party** *(if appropriate)* |
| Overview of Faculty Senate agenda:   * Interest in developing campus faculty space being discussed; * Reevaluating the state of shared governance on campus and across schools; * Developing strategies with staff senate in the I heart UMB day; * Faculty discussed safety concerns for faculty and students and asked our faculty reps to raise this issue at senate forum. | Our reps to the Faculty Senate are Amanda Lehning, Geoffrey Greif and Shoshana Ringel |

Agenda item 7: Building scan update

Brief summary statement: Kathryn Collins and Jennifer Swanberg are leading this initiative and provided an update regarding their actions

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| **Action** | **Responsible Party** *(if appropriate)* |
| Reported issues related to health of the building, etc. An initial scan was done that looked at water and air issues and building structural components related to health/illness. They considered inviting occupational health experts to discuss issues with faculty.  Some faculty suggested that a better strategy would be to focus not on ill health but how to make this building a healthier one. | Kathryn Collins, Jennifer Swanberg and faculty |

Spring 2018 FO Meetings (all meetings are in the SSW Auditorium)

* February 14th 12:15-1:45
* March 14th 12:15-1:45
* April 11th 12:15-1:45
* May 9th 12:15-1:45
* June 6th 10-2 (please note earlier date and start time – we will do voting during this meeting)

Next meeting Date: March 14, 2018

Submitted by: Ed Pecukonis

Date: 2/15/2018