UNIVERSITY OF MARYLAND SCHOOL OF SOCIAL WORK

Master’s Program Committee

Final Meeting: May 31, 2018

Minutes

Attendees: Joan Davitt, Sarah Dababnah, Adam Schneider, Corey Shdaimah, John Cagle, Amanda Lehning, Clark Shah-Nelson, Karen Oppenheimer, Megan Meyer, Caroline Burry, Geoff Greif, Jayshree Jani, Dawn Shafer

1. Updates
	1. New Course approvals

Jeff Singer’s course on homelessness

One-credit course on budgeting, Linda Wise

Two course name changes: SWCL 714 Social Work Practice in Maternal and Child Health will now b Clinical and Public Health Practice in Child and Family Health. The course formerly know as “Paradigms” will be renamed to “Clinical Interventions”

* 1. Working Groups Report
		1. Academic Rigor –update can pick up with the results of the survey for next year. The committee may need some new members.
		2. Virtual/hybrid learning

Clark presented the process for modifying the instructions for hybrid/on-line course development. New on-line or hybrid courses still must go through the existing course approval process.

The timeline chart should also indicate that new courses have to be approved by MPC first. We need to add a statement on the chart that says that any new course or existing course that is being recommended for delivery on-line either as an hybrid or virtual course must get approval from the appropriate curriculum committees as per the new course approval process.

Clark will add the revisions to the hybrid/on-line process chart and send that revised document to Corey and Corey will send that out to the committee for review.

This will also require changes to the new course process document; Caroline Burry will make changes to that.

The question was raised if we need to have existing hybrid and on-line courses reviewed by MPC and appropriate curriculum committees. Committee agrees that over next year the MPC and respective curriculum committees will review existing on-line and hybrid courses.

* + 1. Joint MPC/DAO Course Creation
			1. Overview of current plans (2 Models)
			2. Pilot enrollment
			3. Plans to assess for starting to scale up 2019-2020 (gradual scale up?) Evaluation- Jayshree and Philip Osteen might be interested in being involved and could draw from their related research; Jayshree will follow up with small group working on implementation
			4. Presentation to FO

Review of the slides to be presented at the FO meeting. Various suggestions were made to make things clearer, etc. Offering to make a blackboard page for all faculty to review the materials if they like.

1. Action Items
	1. Approval of minutes - approved
2. Discussion Items
	1. Revised student academic policies (Karen Oppenheimer)

Discussion of Technical requirement – a summary of this should be provided to faculty and to the admissions department.

Minor revisions were suggested to the other documents.

* 1. Clinical Committee course rename “Paradigms” to “Clinical Intervention” – see above
	2. Global Initiatives course approval process

The committee approved these documents

* 1. Honor Committee work report – Still working on revisions to the honor code using the School of Pharmacy’s honor code as the best model. Suggestion that there maybe should be a way to track students who have ethical violations such as plagiarism. This will be on the MPC agenda for next year when the honor committee is ready to submit this to the committee.
	2. Secondary concentrations: SGA and Macro curriculum committee have discussed this; we will need to have this conversation next year with further input.
1. Plan for next year
	1. General curriculum overview
	2. MPC/DAO Course
	3. Diversity charges (infusion; advanced courses)
	4. Grade scale
	5. Academic preparedness, writing, plagiarism (possibly for rigor subcommittee)
	6. Hybrid/online course