

In-Person Field Education Proposal Academic Year 2020-2021

If you are planning to offer in-person field activities for University of Maryland MSW students, please complete this form and return it to the Office of Field Education using the email address provided. If you have questions about this document, please contact your SSW field education coordinator. Thank you.

Name of Agency: _____

Address of Agency: _____

Agency Student Coordinator: _____

Agency Student Coordinator Phone & eMail address: _____

UMSSW Office of Field Education Coordinator: _____

Number of MSW students accepted for field placement: _____

_____ Foundation (first year of MSW Program) _____ Advanced Clinical
_____ Advanced Macro

Please describe the nature of the “in-person” learning in which MSW students will engage over the course of the academic year:

Date when “in-person” learning activities are scheduled to begin: _____

Which of the following are included in the above:

Presence in the agency office approximately _____ times per week.

If checked, please summarize what safety protocols are in place for employees and students. If you have an agency policy regarding this, you may copy and paste it here.

Social distancing (spacing of desks, rotational access to office, etc.)

COVID Health screening before entrance

Every person wears a mask

Soap, water, and hand sanitizer are readily available

In-office interviews with clients*

Home and community visits*

Transporting clients in automobiles*

*If any of the above three activities are checked, please indicate below what safety protocols are in place:

COVID Health screening of all persons participating in direct contact activities
(describe)

Masks and other PPE provided. Please specify what PPE is provided and how students will access it:

Safety protocols are provided to students

Please check all of the following that apply:

All employees at this agency have received information about the symptoms and effects of COVID 19, how it is transmitted, and recommended safety methods for prevention of transmission, and the role of SSW social work students.

MSW students will receive education on risks and safety protocols for safely entering the facility and interacting with clients virtually and in-person.

The agency has established a safety protocol for entering its premises.

MSW students WILL NOT interact with COVID+ or suspected COVID+ clients

MSW students WILL interact with COVID+ or suspected COVID clients. If checked, please provide information on the nature of the interaction and if social distancing and other safety measures will be in place:

A Field Instructor has been assigned to assign and oversee the work of MSW students.

Field instructors are approved by the Office of Field Education: YES NO

If no, please explain:

Supervision Plan: Remote On-Site Hybrid

Additional Details: _____

Students will have a mechanism to submit COVID related questions and concerns. Specify the process and procedures:

Students will have a recourse if they feel unsafe.
Specify the process and procedures:

Students will be educated about what to do if they develop symptoms or experience a COVID 19 contact. Explain:

The UMB COVID Statement of Risk (provided by the Office of Field Education) will be reviewed by the field instructor and discussed with students.

Any additional comments:

Signature of Person Completing Proposal

Date

By checking this box, I certify that the information contained in this document is accurate to the best of my knowledge.

Title of Person Completing Proposal: _____

Proposal Approved for In-Person Field Placement: YES NO

By:

Name and Title

Date