

HOLDS

IMPORTANT HOLD INFORMATION

- ✓ SSW DOES NOT lift or remove holds.
- ✓ Holds must be resolved with the office that placed the hold. You must contact that office directly.
- ✓ Holds take up to 48 hours to clear from your account.
- ✓ H1 is not a hold.

HOW TO CHECK FOR HOLDS ON YOUR STUDENT ACCOUNT

- 1. Login into **SURFS**
- 2. Click on STUDENTS
- 3. Click on STUDENT PROFILE
- 4. View HOLDS in the upper left-hand corner

POTENTIAL HOLDS ON YOUR STUDENT ACCOUNT

- ❖ Student Health Hold (*most common*) If you have a Student Health Hold, please reach out to Student Health directly at shealth@som.umaryland.edu or 667-214-1883. Student health holds often have multiple steps in order to resolve all requirements. Holds can take longer to clear.
- ❖ Student Account Balance Hold: Student Financial Services To resolve the hold on your account, please address the outstanding balance as soon as possible. If you are enrolled in a UMB installment plan, the hold will be lifted automatically once your final payment is processed. Please contact <u>Student Financial Services</u> directly.
 - Review your account regularly ensure that all charges and payments are accurately posted, especially after any registration changes. Not paying the full amount for outstanding charges may result in late fees and registration holds.
 - To view your current balance, recent activity, and estimated financial aid, please log in to TouchNet via <u>SURFS</u>. You can access TouchNet by logging into <u>SURFS</u>, selecting "Student," and then clicking on the TouchNet link.
- ❖ Title IX and Drug Prevention Hold: These trainings can be found here: Required Trainings UMB Student Affairs. The hold release process is now automated. Depending on the time the training is completed (before or after the report is generated), the hold will be released within 48 hours.
- **Emergency Contact** Student must enter their emergency contact information in <u>SURFS</u> for the hold to clear within 48 hours.