

## Best Practices for Classroom Accessibility

1. Put [ESDS info](#) on admissions letters, websites, and orientation materials
2. Include [disability statement on each syllabus](#)
3. Do stay in *Educator* role- not *Medical Provider*
4. Do not provide supplemental or “on the fly” accommodations to student- they must go through ESDS office
5. Enable SWD to utilize the [ESDS Testing Center](#) for their accommodated tests and quizzes
6. Keep SWD accommodation info private and confidential- Bcc!
7. Edit course materials to make sure they are [accessible](#) (i.e. screen readers, captions on videos)
8. Invite students to mention their need for accommodations at programs and workshops Ex. *RSVP and Accommodation requests to X@umaryland.edu* on communications)
9. Refer students to ESDS for academic coaching and/or accommodation needs
10. When in Doubt? Reach Out! [ESDS is available to](#) all UMB members for questions, consultations, and to present at meetings!